

# CONNECT

A RESOURCE FOR  
CAREER DEVELOPMENT  
& FINANCIAL EDUCATION

Member FDIC



NOVEMBER 2021

**Enterprise Bank's Diversity, Equity, and Inclusion Value Statement: *At Enterprise Bank, people and relationships come first. We encourage and foster a culture of diversity, equity, and inclusion, where everyone feels valued and respected. We are committed to a caring workplace that recognizes the importance of making a meaningful, positive difference in the lives of our team members, customers, and communities.***

Please [click here](#) to view our Inclusion website for more information. To learn about Enterprise Bank's history and Core Values [click here](#).

## Tips for a Successful Virtual Interview



### Preparation:

- Pick a designated area to have your camera set up. Most likely you will be at home, so make sure you are situated in a room that is appropriate and tidy.
- Test out your camera, internet access, and functionalities so that your virtual interview has no delays or disruptions. Make sure your camera is situated so that there are no weird angles and see if you're too close to/far from the camera.
- Plan to wear appropriate work attire to your interview. A virtual interview is just as important as an in-person interview!
- Brush up and review the answers, research, and questions you've prepared for the interview.

### During the interview:

- Posture and poise are key! Maintain eye contact.
- Appear focused and ready to answer questions without referencing papers, your computer screen or phone.
- Limit distractions.
- Ask questions.
- Never rush to answer the questions the interviewer gives you. Take a moment to think and answer deliberately.
- At the end, thank the interviewer for their time and ask what the turn-around time for a response would be.

### Follow up:

- If you have their email, reach out and thank them again for their time.

**The golden rule for virtual interviews:** *Always treat them as if they are in-person interviews!*

## JOB HIGHLIGHTS FOR NOVEMBER

Relationship Banker (30 hours/week – Benefits Eligible) – Tyngsboro, MA

DEI and Leadership Program Assistant – Lowell, MA

Relationship Banker – Float – Billerica, MA

Relationship Banker – Londonderry, NH

Commercial Lending Officer I – Acton, MA

Part-Time Relationship Banker – Dracut, MA

Wealth Services Manager – Lowell, MA

Financial Advisor II, Wealth – Lowell, MA

Mail Clerk I – Lowell, MA

Risk Management Administrator –



Credit Assistant – Lowell, MA

Cash Management Operations Business Analyst – Lowell, MA

Special Assets Appraisal Assistant – Lowell, MA

Portfolio Review Analyst – Lowell, MA

Customer Service Representative (Teller) – Float – Andover, MA

Relationship Banker – Derry, NH

Mortgage Lending Director – Lowell, MA

Part-Time Customer Service Representative (Teller) – Chelmsford, MA (Drum Hill Branch)

CRM & Data Management Specialist

Lowell, MA

Customer Service Representative  
(Teller) –  
Lowell, MA (Connector Branch)

III – Lowell, MA

Microsoft Application Engineer II –  
Lowell, MA

**Please visit our website  
([click here](#)) for more information  
and to apply.**

JOIN OUR MAILING LIST



## NETWORKING TIPS FROM AN INTROVERT

I am an introvert by nature, and I don't really enjoy networking events, especially when I don't know anyone in the room. However, I've known its importance since my beginning days in college, when I was essentially forced to find people with similar interests for different endeavors I wanted to pursue. For example, during my first few weeks at the school, I noticed that there was essentially every student club representing different cultures, except for my own culture, Khmer (Cambodian).

I discovered that there was only one other Khmer person in my freshman class so after we met, we came to a conclusion that we couldn't possibly start a Cambodian Student Association. We decided to be more inclusive and revived the Southeast Asian Student Association, to include other students who may also not be represented by other clubs but who shared similarities in our culture. In a school with 8,000 students, how did we find other members to join us? Well, we networked! We started with the students in the dorms that we stayed in and they in turn reached out to those who may be interested in joining. The members didn't necessarily have to be of Southeast Asian descent, just interested in making friends with and learning about our various cultures. Fast track to nearly 25 years later and I am still close friends with the dedicated members of the Southeast Asian Student Association from back then!

During one of my first college summer vacations, I did something that I thought I'd never do. I volunteered with the Yale Genocide Project to help transcribe audio cassettes of interviews during the Cambodian genocide. Except for the man running the project (I met him during one of my high school jobs), I knew absolutely no one. From that experience, I met a few people who went on to introduce me to other opportunities that I would have never imagined being part of, including a documentary film maker. To this day we stay in touch with the filmmaker and consider her as a close family friend.

In my last two years of college, I networked with other Khmer college students in the New England region, and we went on to start an organization to help Khmer young people. From that networking opportunity, I was encouraged to apply for my first "real" job after college, and as they say, the rest is history!

Now, when I attend events, I gravitate towards friends I know in the community, who could then introduce me to one or two people I may not know or be familiar with. What I have learned about networking is that I don't have to be "good" at meeting strangers in a room. It's the possibility of meeting people who may share similar interests with me, who we may be able to build relationships with, and who may go on to do something great together!

Here are some tips for those who may be uncomfortable with networking, just like I have been (and probably will always be):

1. Look for someone who may be by themselves, approach them and say, "Hello." That person may feel the same way about networking and are nervous about approaching new people!
2. After initiating that conversation, ask them about their interests, or even why they are at the event. Then find a common theme and continue to dialogue with them.
3. Networking isn't just about meeting new people. It could mean rekindling relationships you've had in the past through school, previous jobs, projects, or community activities. Ask to connect in a low-pressure environment and see how things are going.

Who knows what these conversations will lead to!

Sophy Theam  
DEI and Leadership Program Specialist  
Enterprise Bank



Enterprise Bank | 222 Merrimack Street, Lowell, MA 01852

[Unsubscribe matthew.coggins@ebtc.com](#)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by [connect@ebtc.com](mailto:connect@ebtc.com) in collaboration  
with



Try email marketing for free today!